Permit #F00165701
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00165701 **Type of Permit:** FILMING **Release Date:** 11/10/2020

Production Company	UNIVERSAL TELEVISION LLC
Insured Company Name	UNIVERSAL TELEVISION LLC
Contact Phone No. 1	814-873-2905
Contact Phone No. 2	
Fax	
Address	100 UNIVERSAL CITY PLAZA, 1320/3M UNIVERSAL CITY, California 91608
Production Title	MR MAYOR
Type of Production	TV Sitcom

Producer	Werner Wailen
Director	Maggie Carey
1st AD	Rusty Mahmood
Production Manager	Kenneth Roth
FilmL.A. Coordinator	CJ Leavens
Location Manager	Jordana Kronen
Primary Phone	Mobile - 310-738-9887
Secondary Phone	
Location Assistant	NA NA
Primary Phone	Mobile - 555-555-5555
Secondary Phone	

Fees

Posting 600	$276.00
Posting Max	$690.00
Notification Charge	$289.00
FILMLA NON-REFUNDABLE FILM APPLICATION FEE	$699.00
LA CITY LANE AND STREET CLOSURE FEE	$312.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$304.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
FILMLA MONITOR FEES	$520.00
FILMLA MONITOR FEES OVERTIME	$343.00
FILMLA MONITOR FEES - DOUBLE TIME	$260.00
LA CITY DEPT OF REC AND PARKS CATERING 75 PLUS PERSONS	$450.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $4,304.00

Number of Locations 1

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Primary Phone Mobile - 310-738-9887
Secondary Phone

Location Address 10350 Wyton Dr, Los Angeles, CA, 90024
Location Type Private Residence
Prep Dates 11/10/2020 - 11/10/2020 07:00 - 17:00 1 day
Film Dates 11/11/2020 - 11/11/2020 07:00 - 22:00 1 day
Strike Dates 11/12/2020 - 11/12/2020 07:00 - 17:00
Open or Closed to the Public Closed

Generic Conditions
*** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All travel lanes and bike lanes shall be closed per the WATCH manual.
Community Survey Obtained
CROSSOVERS/CABLING ACROSS STREET I: Not allowed on street without prior approval.
Equipment staging and vehicles may park on one side of the street only.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No stopping or setting up in front of merchants or residents without prior approval
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Please see attached documents
69226 - GUIDELINES FOR HOLMBY PARK.pdf
165701_FULL_WYTON_BEVERLY GLEN_MAPLETON_SS_WYTON_ES_CLUB VIEW_ Layout1 (1).pdf
Universal Television Mr Mayor Jordana Kronen 11.10.2020.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	70
Cube Trucks	5
Generator	2
Picture vehicles	1

Personnel on Location

Type	Quantity
Cast	2
Crew	75
FilmL.A. Monitor(s)	1
Off-Duty/Retired LAPD Officer(s)	2
Rec & Park Monitor required	1

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Primary Phone Mobile - 310-738-9887
Secondary Phone

Stakebed Trucks	5	Spot Check	1
Trailers	6		
Vans	5		

Filming Activities Drive ups & away; Equipment on property; Equipment on sidewalk, in curb lane & across street; Exterior establishing shots; Interior and exterior dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; Actor in the water (swimming pool) - production will have water safety personnel on site; Generator on E/S Club View Dr next to location driveway (Prep thru strike); Trucks and porto-poddie overnight in posting (1400 on 11/10 - 2200 on 11/11);

Jurisdiction **Political:** Los Angeles City - Council District 05 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 632 **Grid:** C1

Approvals

FILMLA. CLOSURES	Joshua Mingo
LOS ANGELES CITY DEPARTMENT OF PUBLIC WORKS	Vanessa Martin
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Martinez
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Angel Hernandez
FILMLA. MONITORS	Adam Meyer Approver

Coordinator Note FilmLA Monitor required 11/10 0600-1700 (11 hours) and 11/11 0600-2200 (16 hours)

Coordinator Note Person Responsible for Covid-19 Compliance: Lee Ann Harvey
Phone: (561) 506-5454

Coordinator Note LA City Fire - Spot Check Approved per Inspector Anderson
Lifeguard must be licensed.

Coordinator Note Rec and Park Monitor required 11/11 0700-1500 (8 hours)

Parking

Base Camp 11020 Kinross Ave, Los Angeles, CA, 90024
Location Type : Other Location

Crew Parking 11020 Kinross Ave, Los Angeles, CA, 90024
Location Type : Other Location

Parking Notes
Base/Crew/Breakfast Catering: UCLA Lot #36

Lunch Catering: Holmby Park (PFO Res #69226)
NW Park Area - Catering Tent on Grass - Set up per Social Distance Guidelines
10/11, 0700-1500

Posting "No Parking" signs B/S WYTON DR, MAPLETON DR - BEVERLY GLEN BLVD
E/S COMSTOCK AVE, CLUB VIEW DR - SOUTH 750'
W/S CLUB VIEW DR, BEVERLY GLEN BLVD - SOUTH 150' (CATERING VEHICLE PARKING ONLY)
E/S BEVERLY GLEN BLVD, WYTON DR - NORTH 200'
E/S CLUB VIEW DR, BEVERLY GLEN BLVD - SOUTH 125'

Approximate Footage more than 1800 **Log Number** 290240

Date(s) 11/11/2020 to 11/11/2020 **Time(s)** 07:00 to 22:00

Posting "No Parking" signs S/S WYTON DR, BEVERLY GLEN BLVD - MAPLETON DR

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Production Title MR MAYOR

Location Manager Jordana Kronen
Primary Phone Mobile - 310-738-9887
Secondary Phone

Approximate Footage 301 - 600 **Log Number** 291718
Date(s) 11/10/2020 to 11/10/2020 **Time(s)** 07:00 to 17:00
Posting "No Parking" signs S/S WYTON DR, BEVERLY GLEN BLVD - MAPLETON DR
Approximate Footage 301 - 600 **Log Number** 291719
Date(s) 11/12/2020 to 11/12/2020 **Time(s)** 07:00 to 17:00
Lane / Full Closure FULL CLOSURE WYTON DR, MAPLETON DR - BEVERLY GLEN BLVD
Approximate Footage 0 - 300
Date(s) 11/11/2020 to 11/11/2020 **Time(s)** 07:00 to 22:00
Lane / Full Closure S/S CURB LANE WYTON DR, BEVERLY GLEN - MAPLETON DR
Approximate Footage 0 - 300
Date(s) 11/10/2020 to 11/10/2020 **Time(s)** 07:00 to 17:00
Lane / Full Closure S/S CURB LANE WYTON DR, BEVERLY GLEN - MAPLETON DR
Approximate Footage 0 - 300
Date(s) 11/12/2020 to 11/12/2020 **Time(s)** 07:00 to 17:00
Lane / Full Closure E/S CURB LANE CLUB VIEW DR, BEVERLY GLEN BLVD - SOUTH 125'
1400 ON 11/10 - 2200 ON 11/11
Approximate Footage 0 - 300
Date(s) 11/10/2020 to 11/11/2020 **Time(s)** 14:00 to 22:00

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to CATER at Holmby Park on 11/11/2020 (see plot plan).**
- **Ok to have 50 tables, 80 chairs, 20 pop ups (10x20s)**
- **Ok to have catering equipment**
- **Ok to cater for a crew of 75 and up**
- **Not approved to have heavy equipment**
- **Not approved to film, crew park, have a drone or have an animal on-site.**
- **Not approved to alter the landscape/building.**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots.**
- **Must work around park patrons, park activities and park maintenance staff.**
- **No blocking off exits/entrance of driveways.**
- **No staking. Must be free-standing.**
- **If tents are being used, they must be secured with sandbags or water barrels.**
- **If generators are being used, must have plywood or concrete base and must not be underneath any trees.**
- **Generators must be kept on concrete/plywood base. Keep away from trees/brush.**
- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Fire extinguisher required for generators on site.**
- **Use of City utilities (water and electricity) is $75 per use, per day. The company will be invoiced by the Park Film Office once filming is complete.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**

MOCK PERMIT

- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.**
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- **Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.**
- **Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.**
- **Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.**
- **A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.**
- **No Smoking unless in designated area.**
- **No smoking on trails.**
- **Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.**
- **A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.**

NOT A PERMIT

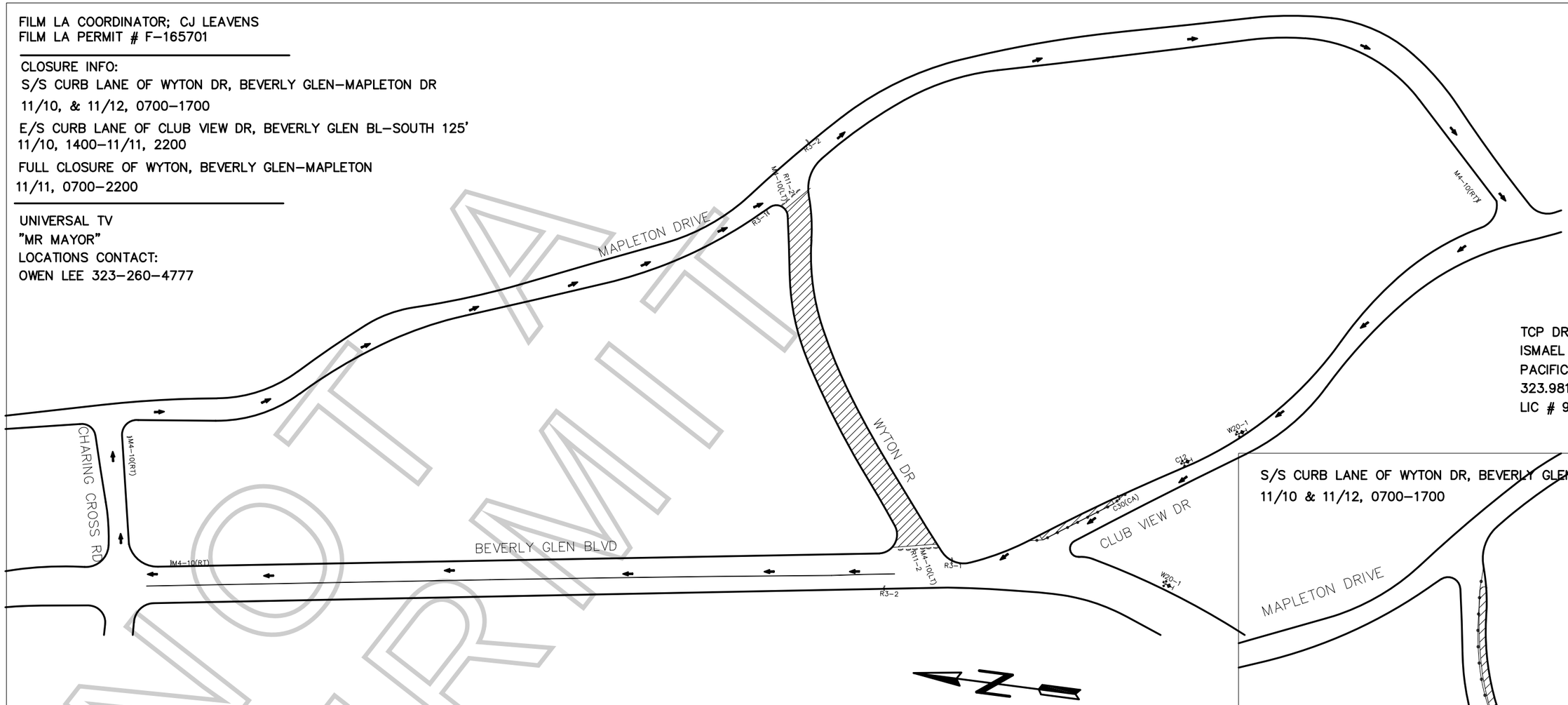
F-165701
UNIVERSAL TELEVISION, LLC – MR. MAYOR
(HOLMBY PARK)

NOT A PERMIT

FILM LA COORDINATOR; CJ LEAVENS
FILM LA PERMIT # F-165701

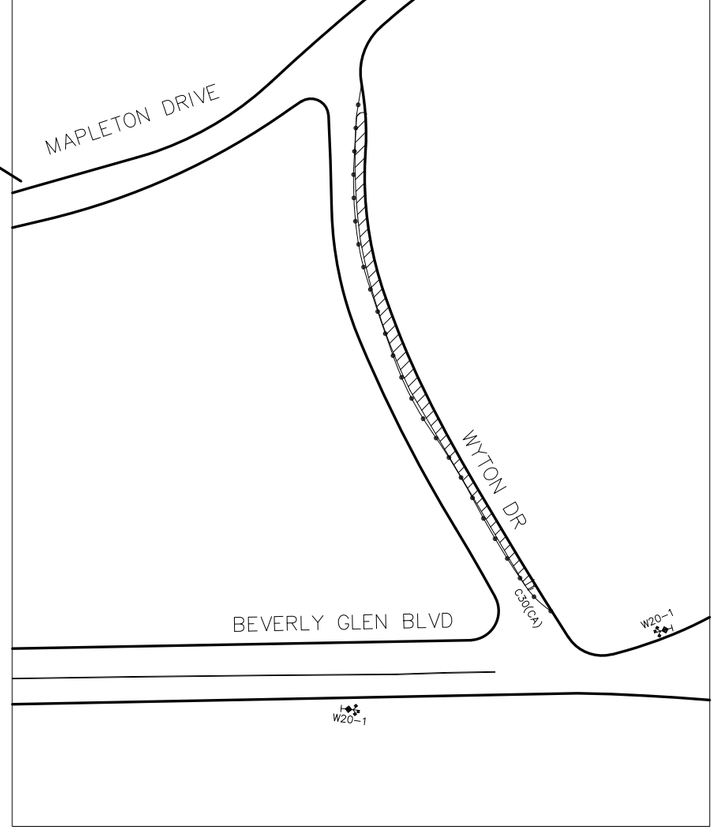
CLOSURE INFO:
S/S CURB LANE OF WYTON DR, BEVERLY GLEN-MAPLETON DR
11/10, & 11/12, 0700-1700
E/S CURB LANE OF CLUB VIEW DR, BEVERLY GLEN BL-SOUTH 125'
11/10, 1400-11/11, 2200
FULL CLOSURE OF WYTON, BEVERLY GLEN-MAPLETON
11/11, 0700-2200

UNIVERSAL TV
"MR MAYOR"
LOCATIONS CONTACT:
OWEN LEE 323-260-4777



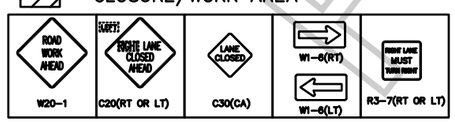
TCP DRAWN BY:
ISMAEL RODRIGUEZ
PACIFIC TRAFFIC CONTROL, INC.
323.981.0600 PH.
LIC # 944488

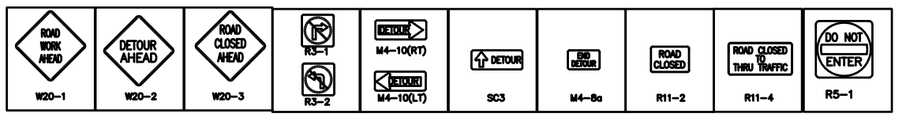
S/S CURB LANE OF WYTON DR, BEVERLY GLEN-MAPLETON DR
11/10 & 11/12, 0700-1700



LEGEND:

- ADVANCE WARNING SIGN
- SIGN ON TYPE I BARRICADE
- TRAFFIC CONE 28" (REFLECTIVE)
- FLASHING ARROW SIGN (FAS)
- CLOSURE/WORK AREA





GENERAL NOTES:

1. ALL SIGNING, STRIPING, AND TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE CURRENT STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD PLANS AND STANDARD SPECIFICATIONS, CALIFORNIA M.U.T.C.D., AND ANY ADDENDUMS THERTO, AND AS SHOWN ON THESE PLANS.
2. THERE SHALL BE NO INTERFERENCE WITH TRAFFIC SIGNALS OR CROSSWALKS.
3. CONES SHALL BE 28" MINIMUM HEIGHT AND SHALL HAVE REFLECTORIZED SLEEVES FOR NIGHT WORK.
4. POLICE SHALL DIRECT TRAFFIC AS NECESSARY.

NOT A PERMIT

Permit #F00165701

APPOINTMENT OF PACIFIC PRODUCTION SERVICES, INC. AS AUTHORIZED AGENT AND REPRESENTATIVE

Universal Televison, LLC-Mr. Mayor

I certify that I am a representative of_____(Principal) and am authorized to enter into binding contractual agreements on Principal's behalf provided Principal has pre-approved such agreements. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance and compliance with location film (e.g. theatrical, television, commercial, and other motion picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on the behalf of Principal in my capacity as its authorized representative, I appoint **Pacific Production Services, Inc.** and its employees and agents as Principal's authorized representatives and agents to apply for and receive location film (e.g. theatrical, television, commercial, and other motion picture filming) and still photographic permits on behalf of Principal through FilmLA for any city, county or other jurisdiction that FilmLA contracts with, in accordance with Principal's instructions, to negotiate, discuss, accept, modify, agree to bind the Principal to the terms and conditions of such permits (including any restrictions and/or community guidelines applicable to any such permit) and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or it's insurer) remains responsible and liable for any and all obligations imposed by or incidental to any permit or rider issued to Principal signed by an employee or agent of (including any coordinator, runner or messenger used by) **Pacific Production Services, Inc.** Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints **Pacific Production Services, Inc.** as an authorized representative to facilitate compliance with such terms and conditions following issuance of such permits and to enter into agreements for Principal with respect thereto. Any person, city, agency, entity or organization (including FilmLA and any city, county or other jurisdiction that FilmLA contracts with) may rely on this appointment and not need obtain any further authorization for any act described herein. An original or electronic copy of this appointment shall be sufficient and may be treated as an original for all purposes. The appointment may be revoked by Principal at any time in writing delivered to FilmLA, but in any case shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint **Pacific Production Service, Inc.** as an agent for Principal and based on that authority I hereby appoint **Pacific Production Services, Inc.** as Principal's agent as set forth herein.

DATED 11/10/2020	**BY** _____
	REPRESENTATIVE'S SIGNATURE
Universal Television, LLC Mr Mayor	**100 Universal City Plaza, Building 5225/2 East**
NAME OF "PRINCIPAL" (PRODUCTION COMPANY)	PRINCIPAL'S STREET ADDRESS
Jordana Kronen	Los Angeles, CA 90068
PRINT PRINCIPAL REPRESENTATIVE NAME	CITY, STATE, ZIP CODE
Location Manager	(310) 738-9887
REPRESENTATIVE TITLE (I.E. UPM, LOC. MGR.)	PRINCIPAL'S TELEPHONE NUMBER

NOT A PERMIT